

LATROBE MUNICIPAL AUTHORITY
Tuesday June 16, 2020
Latrobe Pennsylvania

The regular meeting of the Latrobe Municipal Authority was called to order at 5:00 pm by Chairman Keefe. Members in attendance were Mrs. Ellen Keefe, Mr. Carl Bollinger, Mr. Neal Fenton, Mrs. Ann Amatucci and Mr. Bruce Jones. Mr. Charles Dominick and Dr. John Fournier participated via telecommunications.

Others in attendance were Mrs. Terri Hauser, Manager; Mr. Christopher Bova, Environmental Control Supervisor; Mr. Lee Demosky, Solicitor; Mr. Mark Gera, Consulting Engineer; Mr. Nick Revitsky, Distribution Supervisor and Mr. Richard McIlroy, Wastewater Treatment Supervisor.

A motion to approve the minutes of the regular meeting of May 19, 2020 was entered by Mr. Bollinger and seconded by Mr. Jones. There being none opposed, the motion carried.

Customer Comments

Mr. Nick Cammuso from the Latrobe Bulletin was present for the meeting via telecommunication.

WATER DEPARTMENT

Consulting Engineer's Report

Mr. Gera noted that Jet Jack has basically completed the downtown project with a few "punch list" items remaining. He also noted that Ligonier Construction has completed the restoration for the 16" water line replacement project and has recommended releasing their retainage all but 1% as there is still minor paving to complete.

Manager's Report

Mrs. Hauser noted that Rennie and Associates are slated to begin the annual audit June 17 with the final audit report to be presented by the August 2020 meeting.

Solicitors Report

Committee Reports

Mr. Dominick entered a motion, on behalf of the Personnel Committee, to award all non-union full-time employees a 3.5% wage increase effective June 1 2020. Mr. Jones provided a second to the motion. All members voted in the affirmative with Mr. Bollinger abstaining from the vote.

New Business

A motion to approve the Water Department Construction Fund Requisition No. 2016-43 for Contractors, Suppliers and Engineers in the amount of \$75,744.77 was entered by Mrs. Amatucci. A second by Mr. Bollinger and seven (7) affirmative votes carried the motion. {Invoices in the amount of \$73,998.77 from Ligonier Construction and \$809.00 from Gibson-Thomas Engineering pertained to the 16" Transmission Line project while \$600.00 from Gibson-Thomas Engineering was for the Brewery Bridge Utility Attachment and \$337.00 from Gibson-Thomas Engineering was for the Chlorine Residual Design.}

A motion to approve the Water Department PennVest Requisition No. 8 for Contractors, Suppliers and Engineers in the amount of \$174,119.72 was entered by Mr. Bollinger. A second by Mrs. Amatucci and seven (7) affirmative votes carried the motion. {This includes the payment of \$160,044.22 to Jet Jack Inc for the SIG Intersection Waterline Replacement Project and an invoice from Gibson-Thomas Engineering in the amount of \$14,075.50 also for the SIG Intersection Waterline Replacement Project}.

Unfinished Business

Correspondence and Invoices

Mr. Bollinger entered a motion to approve the Disbursement List for the month of May. A second by Mr. Dominick and seven (7) affirmative votes carried the motion.

Mr. Bollinger entered a motion to approve an invoice in the amount of Lee R. Demosky in the amount of \$604.55. A second by Mr. Jones and seven (7) affirmative votes carried the motion.

Investments

WASTEWATER DEPARTMENT

Consulting Engineer's Report.

Mr. Gera noted that the contractor for the Nine Mile Run project, Glenn Johnston, Inc., is approximately 95% completed with about two (2) weeks of construction remaining.

Mr. Gera also noted that Mele & Mele & Sons is currently dealing with West Penn Power and their requests for underground electrical lines for the EQ Tank project.

Manager's Report

Mrs. Hauser noted that Kukurin Contracting is encountering delays in material delivery due to the COVID pandemic for the Bar Screen and Grit Screw Replacement Project.

Solicitor's Report

Mr. Demosky requested an executive session following regular session to discuss imminent litigation for two (2) separate items.

Committee Reports

New Business

A motion to approve Construction Fund Requisition No. 11 for Contractors, Suppliers and Engineering in the amount of \$761,753.49 was entered by Mrs. Amatucci. A second by Mr. Bollinger and seven (7) affirmative votes carried the motion. {This Requisition includes the recommended payments to Mele & Mele & Sons in the amount of \$515,714.92 and Gibson-Thomas Engineering in the amount of \$19,576.50 for the EQ Tank; Glenn Johnston, Inc. in the amount of \$217,657.62, as well as Meyer Darragh in the amount of \$43.45 and Gibson-Thomas Engineering in the amount of \$8,761.00 for the Nine Mile Run Reconstruction.}

Unfinished Business

Correspondence and Invoices

A motion to approve an invoice in the amount of \$2,337.50 from Lee R. Demosky was entered by Mr. Bollinger and seconded by Mr. Jones. There being none opposed, the motion carried.

Investments

A motion to enter into executive session at 5:15 PM to discuss imminent litigation was entered by Mr. Bollinger, seconded by Mrs. Amatucci and carried with seven (7) affirmative votes.

A motion to leave executive session and return to regular session was entered by Mr. Bollinger and seconded by Mrs. Amatucci. There being none opposed, the executive session ended and regular session resumed at 6:45 PM.

Once in regular session, a motion to pay Loyalhanna Watershed Association \$27,900.00 for a temporary construction easement, release and electrical access easement at the property located at Westmoreland County Tax Map No: 61-10-14, Parcel 4, Instrument No: 200508010039180 recorded at the Westmoreland County Recorder of Deeds Office, was entered by Mr. Bollinger and seconded by Mr. Dominick. There being none opposed, the motion carried. Said easement is necessary to construct the EQ Tank that will be a component of the regional sanitary sewer system.

There being no further business to discuss, a motion to adjourn was entered by Mrs. Amatucci. A second by Mr. Jones and followed by seven (7) affirmative votes adjourned the meeting at 6:46 PM.

The next **regular** meeting will be **July 21, 2020 @ 5:00 PM.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ann Amatucci', written in a cursive style.

Mrs. Ann Amatucci
Secretary